

**PROCEDURES GUIDELINES FOR THE 2<sup>nd</sup>  
GROWING BLUE INTERNATIONAL CONFERENCE**

**(Vilankulo, 18-19 November 2021)**

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## **1. Introduction**

The purpose of this Guide is to make relevant information available to guests and participants of the 2<sup>nd</sup> Growing Blue International Conference. The guide covers aspects on organization, security, accreditation, accommodation and transport for delegates.

## **2. Date and Place**

The Second International Conference Growing Blue will take place on November 18th and 19th, 2021, in Vilankulo, Inhambane Province, Republic of Mozambique.

## **3. Agenda of the Conference (MMAIP)**

### **November 18th**

- Opening Session –
  - *Presidential Level (format: 1 + 5);*
  - **Ministers Level (format: 1 + 2)**
  - **Ambassador Level (format: 1 + 1);**
- Meeting/Panel/Session - (format: 1+1);

### **November 10th**

- Meeting/Panel/Session - (format: 1+1);
- Meeting/Panel/Session - (format: 1 + 1).
- Closing Session

## **4. Responsibilities of the Government of Mozambique**

The Government of the Republic of Mozambique created the Interministerial Commission for Major National and International Events (CIGENI in its Portuguese acronym) which will guarantee all the logistics aspects related to organization, security, accommodation and transport.

## **5. Protocol Officers**

Protocol Officers will be seconded to assist delegations and other participants to the Conference, from the moment of their arrival until their departure.

## **6. Delegation Lists and Accreditation**

### **6.1. Delegation Lists**

Foreign delegations participating in the International Conference must submit the following data by November 11, 2021:

- Delegation Members List;
- Arrival and departure flights dates and times;
- List of members of the Press;

The information requested above must be channeled to:

Ministry of the Sea, Inland Waters and Fisheries

Fax: +258 21 302528

Email: [info@growingblueconference.gov.mz](mailto:info@growingblueconference.gov.mz)

Maputo

or

Ministry of Foreign Affairs and Cooperation

Fax: +258 21 327020

Email: [minec@minec.gov.mz](mailto:minec@minec.gov.mz)

Maputo

## **7. Assistance at the airport**

❖ Delegations wishing to come to Mozambique on private planes must submit overflight and landing requests to the Ministry of Foreign Affairs and Cooperation, providing the following aircraft details, well in advance, before arrival in the country:

- ✓ Type of aircraft;
- ✓ Aircraft registration;
- ✓ Aircraft call sign;

- ✓ Nationality of the carrier;
  - ✓ Operator/owner;
  - ✓ Aircraft color;
  - ✓ Crew related data.
- ❖ At Maputo International Airport, as well as at Vilankulo International Airport, a personalized counter with the words “Crescendo Azul” will be made available, which will serve to support all delegates who will participate in the Conference;
  - ❖ All members of the delegations will be assisted by Protocol Officials of the Government of the Republic of Mozambique during their arrival, both on private and commercial flights;
  - ❖ Delegates' baggage must be collected by themselves and with the assistance of the Protocol Officers of the Government of Mozambique.

## **8. Emission of Badges (DOIC)**

Each Delegation must send to the Ministry of Foreign Affairs and Cooperation-Office of the State Protocol, the list of participants who will be part of the delegation. The list will be submitted to the Sub-Committee on Security and Accreditation, which will verify the data and print the access card (badges) of each participant, by comparing the data on the list provided by the delegations.

### **8.1. Delievery of Badges**

A Focal Point of each delegation must be indicated to collect the produced cards. Upon collection, the person responsible will sign a delivery term, stating the number of cards issued to the respective delegation.

## **9. Health Services and Medical Expenses**

### **9.1. Health Care**

- ❖ As with all international travel, it is strongly recommended that delegates are adequately covered by international health insurance during their stay in Mozambique.

- ❖ The Government of the Republic of Mozambique will provide emergency medical services to all delegates and guests attending the Second Growing Blue Conference. Mobile emergency facilities will be available on site
- ❖ **Medical coverage provided by the Host Government will be strictly limited to emergencies.**
- ❖ The cost of any routine appointments (including prescriptions) will be covered by participants or their insurance.
- ❖ In the event that a delegate is taking any routine medication, it is recommended that they take a sufficient supply of prescribed medication with them.
- ❖ Vilankulo District Hospital is the Public Hospital of reference.
- ❖ Conference Onsite Health Services will be available to provide information on accessing private health care.

## 9.2. Vaccinations

- ❖ Participants must present a Certificate of Vaccination against Yellow Fever (Yellow Card) and against Ebola (for people from affected areas) upon arrival at Maputo International Airport.

## 9.3. Health Protocol in the Context of the COVID-19 Pandemic

- ❖ All international delegates must provide proof of a Polymerase Chain Reaction (PCR) test with a negative SARS-COV-2 test, carried out in the country of origin in the last 72 hours prior to departure. Each delegation should designate a focal point for health issues.
- ❖ All Conference participants must strictly comply with COVID-19 prevention and control protocols, including the use of masks and/or visors during the event, regular hand washing with soap and water and disinfection with 70% alcohol , social distance of at least 1.5 meters, cough etiquette and not sharing personal utensils.
- ❖ Daily temperature screening will be carried out at the entrance to the meeting place, as well as at the various points included in the event's itinerary, for all delegates and other users;
- ❖ A physical distance of at least 1.5 meters between delegates in the meeting rooms and at the meal venue will be guaranteed;
- ❖ The availability of individual hand sanitizer dispensers will be ensured for all delegates and other users at the various points included in the event's itinerary;
- ❖ The constant disinfection of surfaces in meeting rooms will be ensured;

- ❖ A health team will remain in place at the Conference to respond to suspected cases of COVID-19 and any other health needs.

#### **9.4. SARS-COV-2 Polymerase Chain Reaction (PCR) test for Return**

- ❖ A team will be available at the venue to carry out the SARSCOV-2 Polymerase Chain Reaction (PCR) test;
- ❖ Sample collection for testing must be done 48 hours before the return date;
- ❖ The cost of the test will be borne by each delegate.

#### **10. Entry Visa**

- ❖ Entry Visas, for potential participants who are nationals of countries outside the SADC region or countries without visa suppression agreements with the Republic of Mozambique, must be obtained from the Mozambican Diplomatic and Consular Representations abroad;
- ❖ In cases where it is not possible to obtain entry visas in advance, they will be issued on arrival at Maputo International Airport or at Vilankulo Aerodrome, where a special migration service will be created for this purpose;
- ❖ Delegates who apply for visas at Maputo International Airport or Vilankulo Airport must notify the Ministry of the Sea, Inland Waters and Fisheries or the Ministry of Foreign Affairs and Cooperation in due time through an Official Note Verbale

#### **11. Communications Equipment**

Delegations introducing radiocommunication devices in Mozambique must obtain prior authorization through a diplomatic channel, under the cover of a Note Verbale, no later than November 11, 2021. The following information must be included: Type of Equipment, Serial Number of Communication Equipment and Frequencies. These devices must be declared upon arrival.

#### **12. Press**

- ❖ The Delegations must send the list of press officers who wish to cover the Conference to the Ministry of Foreign Affairs and Cooperation, filling in the attached form;

- ❖ In the same scope, the request for the use of audiovisual material in Mozambique must be attached to the aforementioned documents, together with a detailed list of the respective instruments;
- ❖ A room with internet connection and other necessary conditions for journalistic activity will be available at the event venue;
- ❖ The necessary conditions for covering the Conference will be created For journalists;
- ❖ For more information, here are the contacts of those responsible for the area in Mozambique: Dr. Mendes José, Director of Information and Communication at GABINFO, mobile: +258843454000, e-mail: [mendes@mmutenda.com](mailto:mendes@mmutenda.com) and dr. Tunia Macuácuá, cell: +258841060226/258829884677, email: [tuniasabete@yahoo.com.br](mailto:tuniasabete@yahoo.com.br)

### **13. Working Languages**

- ❖ The working languages of the Growing Blue Conference will be Portuguese and English. Thus, simultaneous interpretation services between these languages will be made available.

### **14. General Information**

#### **14.1. Telecommunications**

The following mobile telephone service providers are available in Mozambique: TMCel, Vodacom and Movitel.

Mobile service providers also provide Internet access and mobile SIM cards are widely available. However, all SIM card users/buyers in Mozambique must, by law, be registered for activation. The SIM card can be registered at the point of purchase. A copy of the identity card, such as national identification or passport, will be required.

#### **14.2. Banking Services and Currency**

The currency unit is the Metical (MZN). Exchange rates are subject to fluctuations. Currently, 1 USD is approximately equivalent to 63.00 Mts.

Banking hours are from 9:00 am to 3:00 pm on weekdays and from 9:00am to 1:00pm on Saturdays. Banking services are available at all commercial banks. Local and regional banks have agreements with a variety of credit card networks. Exchange



facilities are available at most branches of the main banks in Mozambique and at foreign currencies exchange bureaus.

### **14.3. Climate**

On the dates of the Conference, the following temperatures are foreseen:

Vilankulo: maximum 34°C and minimum 22°C;

Maputo: maximum of 36°C and minimum of 22°C.

### **14.4. Time**

The time in Mozambique is GMT/UTC + 2 hours - Standard time.

### **14.5. Electricity**

In Mozambique, electrical plugs and sockets use two pins, the standard voltage being 220V.

## **15. Contacts**

### **15.1. CIGENI**

#### **a) General coordination**

Mr. Francisco Neto Novela, Permanent Secretary, Ministry of Foreign Affairs and Cooperation

Cell phone: : +258 82 852 4590

E-mail: [novelafrancisco@yahoo.com.br](mailto:novelafrancisco@yahoo.com.br)

Mr. Riduan Ismael Adamo, Deputy Head of State Protocol, Ministry of Foreign Affairs and Cooperation – Internal Area

Mobile: +258 82 85 75 950 / +258 87 85 75 950

E-mail: r.adamo@pr.gov.mz

**b) Coordination of Liaison Officers**

Mr. Sulemane Haje, Head of Department, State Protocol Office, Ministry of Foreign Affairs and Cooperation

Mobile: +258 82 464 2150

Email: manehaje@gmail.com

**c) Accreditation**

Edgar Chipepo

Mobile Phone +258 84 423 2122

Email: ejc@nnd.co.mz

**d) Accommodation**

Ms. Telma Sono Rassul, Director of Classification and Training Services at the National Tourism Institute.

Mobile Phone: +258 82 681 2092

Email: telmavsono@yahoo.com.br



## REPUBLICA DE MOÇAMBIQUE

### Gabinete de Informação

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### FICHA DE ACREDITAÇÃO PARA JORNALISTAS

### MEDIA ACCREDITATION FORM

*FAVOR REMETER ESTA FICHA AO / Please send this form to:*

#### Gabinete de Informação

Av. Francisco Orlando, 780, Maputo, Moçambique, Telefone: (258-1) 49 10 87 / Fax:  
09/492386, E-mail: [gabinfo.dic@gmail.com](mailto:gabinfo.dic@gmail.com)

49 02

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Por favor preencher em letra de imprensa / Please type or fill in block letters

1. NOME COMPLETO / Full Name \_\_\_\_\_
2. DATA DE NASCIMENTO / Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
3. LUGAR E PAIS DE NASCIMENTO / Place and Country of birth \_\_\_\_\_
4. NACIONALIDADE / Nationality \_\_\_\_\_
5. No. do PASSAPORTE / Passport Number \_\_\_\_\_
6. NACIONALIDADE DO PASSAPORTE / Nationality of the Passport \_\_\_\_\_
7. VALIDADE / Validity \_\_\_\_\_
8. JORNALISTA / Journalist \_\_\_\_\_ OPERADOR DE CÂMARA / Camera Operator \_\_\_\_\_  
OPERADOR DE SOM / Sound operator \_\_\_\_\_ TÉCNICO / Technician \_\_\_\_\_ FOTOGRAFO /  
Photographer \_\_\_\_\_ OUTROS / Others \_\_\_\_\_
9. NOME DO ÓRGÃO DE INFORMAÇÃO / Name of the News  
Organization \_\_\_\_\_
10. IMPRENSA / Press \_\_\_\_\_ TV / TV \_\_\_\_\_ RADIO / Radio \_\_\_\_\_

11. MOTIVO DA VISITA / Purpose of the visit \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

12. LOCAL (IS) A VISITAR/ Place to be visited \_\_\_\_\_

13. DATA DE CHEGADA A MOÇAMBIQUE / Arrival date in Mozambique \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

14. ENDEREÇO/ LOCAL DE HOSPEDAGEM/ Mozambique-Address/ place of living

\_\_\_\_\_

15. CONTACTOS TELEFONICOS/ Telefon numbers \_\_\_\_\_

16. DATA DE PARTIDA DO PAIS / Departure date from the country \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

17. Maputo, \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

18. ASSINATURA DO CANDIDATO / Signature of the

Applicant \_\_\_\_\_

FAVOR ANEXAR DUAS FOTOGRAFIAS TIPO PASSE E FOTOCOPIA DO PASSAPORTE

Please attach two photographs and photocopy of the passport

FAVOR REMETER ESTA FICHA AO: Gabinete de Informação

Please send this form to:

Av. Francisco O. Magumbwe, 780

Maputo - Moçambique

Telefone: +258 21 49 00 49, Fax: +258 21 49 02 09

E-mail: [gabinfo.dic@gmail.com](mailto:gabinfo.dic@gmail.com)